

Task. B1 level.

Write a letter, about 120-150 words following these instructions.

I have been invited to a party but don't want to go. I have to write a short e-mail, thanking the person for the invitation, explaining why I can't go and arranging a meeting in the future.

Hi Shirley,

How are you? I'm glad to hear from you.

First of all, thanks for your invitation, but I am afraid I won't be able to go because my sister Lucía is getting married that weekend. Do you remember my sister? All the family is very nervous and we have a lot of work, we have too many things to do.

I look forward to seeing you again. I don't remember when it was the last time we met and I have a lot of things to tell you. Maybe we could meet on 24th October. What do you think about this date? It won't be possible to meet you in November because I'll have a lot of work.

Well Shirley, I hope to see you very soon.

Best wishes,

Aixa.